



### Funding guidelines for micro-projects

The German Embassy in Hanoi and the German Consulate General in Ho-Chi-Minh-City can fund micro-projects that aim at sustainably improving the living conditions of poor and marginalized communities, contributing to gender equality and promoting the Sustainable Development Goals (SDGs) contained in the 2030 Agenda for Sustainable Development adopted in 2015.

Projects are eligible for funding if:

- the applicant is a local non-governmental organisation, self-help group, local church or similar. Applications submitted by individuals or businesses will not be considered. The applicant and the local population should make their own contribution as far as possible;
- local authorities have approved of the implementation of the project;
- they can be completed by December 31<sup>st</sup> 2025;
- the applicant contributes to the project by means of finances, labour, providing premises etc.;
- the requested project aid ranges between 8,000 and 15,000 EUR (equivalent in VND depending on the exchange rate).

Projects are not eligible for funding if:

- the project results in recurring obligations for the Embassy or the Consulate General (e.g. ongoing requirement to pay salaries or for consumer goods such as animal feed, medicines, substances/agents, paints, etc.);
- the project has already commenced;
- follow-up costs cannot be borne by the applicant or the project is expected to have effects for less than three years
- the project is intended for food or humanitarian aid during disaster and crisis situations.

Applications can be submitted in German or English language under the heading "micro-project" to the competent German mission:

The **German Embassy Hanoi** is in charge of the provinces Bac Giang (formerly Ha Bac), Bac Kan (formerly Bac Thai), Bac Ninh (formerly Ha Bac), Cao Bang, Dien Bien, Ha Giang, Ha Nam (formerly Na Nam Ninh), Hanoi, Ha Tay (formerly Ha Son Binh), Ha Tinh (formerly Nghe Tinh), Hai Duong (formerly Hai Hung), Hai Phong, Hoa Binh (formerly Ha Son Binh), Hung Yen (formerly Hai Hung), Lai Chau, Lang Son, Lao Cai, Nam Dinh (formerly Ha Nam Ninh), Nghe An (formerly Nghe Tinh), Ninh Binh (formerly Ha Nam Ninh), Phu Tho (formerly Vinh Phu), Quang Binh, Quang Ninh, Quang Tri, Son La, Thai Binh, Thai Nguyen (formerly Bac Thai), Thanh Hoa, Thua Thien-Hue, Tuyen Quang, Vinh Phuc and Yen Bai.

**By post to:**

29 Tran Phu, Ba Dinh District  
Hanoi, Vietnam

**or by email to:**

info@hano.diplo.de

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The **German Consulate General in Ho-Chi-Minh-City** is in charge of the provinces An Giang, Ba Ria-Vung Tau, Bac Lieu, Ben Tre, Binh Dinh, Binh Duong, Binh Phuoc, Binh Thuan, Ca Mau, Can Tho, Da Nang, Dak Lak, Dak Nong, Dong Nai (formerly: Ho Nai), Dong Thap, Gia Lai, Hau Giang (Phong Dinh), TP Ho Chi Minh, Khanh Hoa, Kien Giang, Kon Tum, Lam Dong, Long An, Ninh Thuan, Phu Yen, Quang Nam, Quang Ngai, Soc Trang, Tay Ninh, Tien Giang, Tra Vinh and Vinh Long.

**By post to:**

Deutsches Haus, 33 Le Duan  
Ben Nghe, District 1  
70206 Ho Chi Minh City

**or by email to:**

info@hoch.diplo.de

Please submit the **completed and signed application form**, the **documents** listed in the application form under item 20, and a **detailed financing plan** in VND.