



Funding guidelines for micro-projects

The German Embassy in Hanoi can fund micro-projects that aim at improving the living conditions of poor and marginalized communities. The Embassy also welcomes applications for projects that promote gender equity. Micro-projects should make a direct impact on reducing poverty in Vietnam and should "Help people help themselves".

Projects are eligible for funding if:

- The project fosters the economic and social development of Vietnam;
- The applicant is a local non-governmental organisation, church, initiative (individuals and businesses will not be considered);
- Local authorities have approved the implementation of the project;
- The project will be completed during the same year in which the funding agreement has been signed and the funds were made available. This includes the formal proof of use of funds, a final report together with a list of expenses and original invoices;
- The applicant contributes to the project by means of finances, labour, providing premises etc.;
- Sustainability is a key reference point. Projects cannot be considered for funding if the follow-up costs cannot be borne by the applicant. Sustainability of at least 2 years should be guaranteed;
- The requested project aid ranges between 4,000 and 12,000 EUR (equivalent in VND depending on exchange rate); in exceptional cases funds can amount up to 25,000 EUR

Projects are not eligible for funding if:

- Partial-funding of a project is requested, e.g. larger projects with several donors;
- The project has already commenced (i.e. reimbursement of costs already incurred);
- Funding is requested for commodities/consumables (such as food, medicines, etc.);
- The project fund is requested for ongoing and recurring costs such as salaries, daily expenses, administrative and travel costs, rental payments;
- The project aims at supporting individuals or already privileged groups or if the project is intended for humanitarian aid during disaster and crisis situations

Micro-project applications can be submitted at any time:

German Embassy Hanoi
29 Tran Phu, Ba Dinh District
Hanoi, Vietnam

or via e-mail to
wz-10@hano.diplo.de